

## **ECCLESTON PARISH COUNCIL**

**MINUTES** of the Meeting held 12 March 2015 at 7.30 pm in The Changing Rooms, Drapers Avenue, Ecclestone.

Present Councillors M Frost (Chairman), D Bonney, V Counce, W Mason, M Miller and H Thomas.

Also present PCSO A Catterall.

### 24.15 Apologies for absence

Apologies were received from Councillors L Armstrong, K Brown, H Counce and D Holborn.

### 25.15 Disclosure of Personal/Pecuniary Interests

None declared.

### 26.15 Minutes of the Meeting held on 11 February 2015

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

Resolved: Standing Orders were suspended to allow Members of the Public to speak.

### 27.15 Public Participation

PCSO Catterall provided the recent crime figures, with 7 crimes reported. An event on a field off Parr Lane had resulted in complaints regarding noise issues, which were dealt with.

A resident had queried whether further works are to be carried out on Mill Lane. The meeting was advised the work had been carried out as part of a Neighbourhood project requested by the Parish Council.

Resolved: Standing Orders were restored.

### 28.15 Planning Matters

The following applications were considered:

15/00136/FUL Erection of single storey extension to rear at 11 Langton Close.

15/00167/FUL Erection of single storey rear extension at 5 Middlewood Close.

Councillors had no comments relating to these applications.

### 29.15 Financial Matters

Councillors considered the financial update and bank reconciliation.

Resolved: the financial update was received and accepted and signed by the Chairman.

Resolved: the following payments were approved, the invoices having been inspected in accordance with fidelity guarantee requirements:

£	683.59	Employee 1	Salary
£	447.66	Employee 2	Salary
£	490.02	Employee 3	Salary
£	240.64	HM Revenue & Customs	Tax/NI
£	361.44	Employee 1	Reimbursements
£	11.70	Employee 2	Reimbursements
£	1.67	E.ON	Christmas lights electricity
£	25.00	Lancashire Best Kept Village	Entry fee
£	138.00	E.on	Electricity contract
£	27.94	United Utilities	Metered water charge - January
£	27.94	United Utilities	Metered water charge
£	54.26	United Utilities	Surface water charge

Councillors considered the provision of an alternative energy supplier for the Changing Rooms.  
Resolved: Energy supplies are to be obtained via Utilitywise.

#### 30.15 Risk Assessment

Councillors completed the annual risk assessment in accordance with the Practitioners Guide to Governance and Accountability in Local Councils in England and Wales. The existing procedures and controls were found to be adequate.

Resolved: the adequacy of the existing controls was noted.

#### 31.15 Committee Appointments

Councillors considered the filling of a vacancy on the Village Activities Committee.

Resolved: Cllr Thomas was nominated.

#### 32.15 Neighbourhood Plan

Councillors discussed a course of action to follow on from the public meeting. Given the number of residents attending the public meeting it was suggested an attempt should be made to obtain a more representative view from the village. A suggestion was made to deliver a survey with a prepaid reply facility, to homes within the parish. Current costings for the prepaid reply are a £94 licence fee and 37p per received response.

Resolved: a licence is to be obtained and a survey, containing a freepost reply facility, is to be produced and delivered to properties.

#### 33.15 Planting 2015-2016

Councillors considered bedding planting for Summer 2015 and Winter 2016.

Resolved: DWG Groundwork is to carry out the planting.

#### 34.15 Lancashire Best Kept Village Competition 2015

Nominations were provided for the Certificate of Merit Section entries.

#### 35.15 Reports from Outside Bodies

Chorley Council/Parish Clerks meeting - items discussed included the replacement of dog waste bins with dual purpose bins, rural ICT initiatives and new items available on Chorley's website.

#### 36.15 Date of Next Meeting

Thursday 9 April 2015.

There being no further business the Chairman declared the meeting closed.