

## **ECCLESTON PARISH COUNCIL**

**MINUTES** of the Meeting held 10 April 2014 at 7.30 pm in The Changing Rooms, Drapers Avenue, Ecclestone.

Present Councillors M Frost (Chairman), L Armstrong, A Barnes, K Brown, H Caunce, V Caunce, B Harrison, D Holborn C Lilley, W Mason and M Miller.

Also present 6 Members of the Public.

### 37.14 Apologies for absence

Apologies were received from Cllr D Bonney.

### 38.14 Disclosure of Personal/Prejudicial Interests

Cllr Lilley, as a neighbour of a property subject to a planning application, and Cllr Barnes as owner of a property adjacent to a planning application declared personal interests in items forming part of Agenda Item 5 (Planning Matters).

### 39.14 Minutes of the Meeting held 13 March 2014

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

Resolved: Standing Orders were suspended to allow members of the public to speak.

### 40.14 Public Participation

A resident expressed concerns regarding the possible installation of dog bins on Drapers Avenue. The Council advised no action will be taken without residents being consulted.

A resident complained that deliveries to the convenience store on the Carrington Centre were taking place before 6:00am. Enquiries are to be made regarding planning conditions.

A resident queried the location of the potential allotment site and advised of possible issues regarding access and the suitability of the land for growing purposes.

An update was provided on the proposed disabled access to the Carrington Centre shops. Chorley Council had been asked whether the existing arrangements are satisfactory and had advised the layout is in accordance with the approved plans and that the car park is privately owned and will not be adopted by Lancashire County Council, implying the landowner can act as it sees fit. Lancashire County Council Officers are to be asked whether they are satisfied with the current arrangements.

The issue of an overgrown tree on Drapers Avenue was, once again, raised. Councillors advised this had been looked into and Lancashire County Council will take no further action.

A resident reported kissing gates on the public footpath behind Anchorfields were not satisfactory. Public Rights of Way Officers are to be asked to investigate.

Following the recent resurfacing of Bradley Lane highway surface water drains have been left blocked by tarmac. Highway Officers are to be asked to attend to the problems.

A report of large groups of cyclists, causing problems on local roads by riding several abreast, was received.

Resolved: Standing Orders were restored.

Item 8 was brought forward.

### 41.14 Allotment Provision

A report was provided from a site meeting with a local landowner. The land offered is suitable for around 20 small plots. The Council's support for the provision of allotments was requested.

Resolved: support for the Council to continue with efforts to provide allotment land for Ecclestone residents was reiterated.

Resolved: the Open Spaces Committee is to be responsible for all matters appertaining to allotments up to the stage of referring any agreements or contracts to the Council for approval.

#### 42.14 Planning Matters

The following applications were considered:

14/00146/FUL Proposed two storey rear and side extension to existing semi-detached dwelling at 8 Middlewood Close.

14/00218/ADV Erection of a free standing 3 metre high single sided totem sign with external illumination at The Carrington Centre, New Mill Street.

14/00272/FUL Erection of single storey side and single storey rear extension at 54 The Fields.

14/00342/FUL Erection of two storey side extension incorporating front dormer extension, single storey rear extension, rear dormer, front porch, pitched roof over existing flat roof to front and cantilever roof to side forming car port at 22 The Hawthorns.

14/00345/MNMA Application for a minor non-material amendment to re-orientate plot 36 to address concerns raised about the highway layout at The Carrington Centre, New Mill Street.

14/00349/FUL Erection of dormer to front at 48 Richmond Road.

14/00354/FUL Erection of single storey rear extension at Cloverwood, 45 Bradley Lane.

14/00192/FUL Proposed single storey front extension including new roof at 49 Bradley Lane.

Councillors had no comments relating to these applications.

14/00150/FUL Erection of detached two storey dwelling at Land 10m behind 167 Doctors Lane - Chorley Council's policy of garden development is to be investigated.

14/00225/TPO Pruning of three silver birch trees covered by TPO (Eccleston) 2000 at Rear of 1 Anchor Fields - the extent of the pruning is to be clarified.

#### 43.14 Financial Matters

Councillors considered the financial update and bank reconciliation for the year ended 31 March 2014.

Resolved: the financial update for the year ended 31 March 2014 was received and accepted and signed by the Chairman.

Councillors considered the financial update and bank reconciliation.

Resolved: the financial update was received and accepted and signed by the Chairman.

A request for a contribution towards the production costs of a publication to commemorate the anniversary of the Great War was considered. At this stage there was no indication of costings or the amount required. Councillors were supportive of the application, in principle, subject to confirmation of the amount required.

Resolved: the following payments were approved, the invoices having been inspected in accordance with fidelity guarantee requirements:

£	670.60	Employee 1	Salary
£	447.26	Employee 2	Salary
£	489.86	Employee 3	Salary
£	236.42	HM Revenue and Customs	Tax and NI
£	4.05	Employee 2	Reimbursements
£	751.92	Chorley Council	Business rates
£	430.74	Chorley Council	Dog waste bin emptying
£	475.52	LALC	Annual subscription
£	150.00	LANPAC	Grant - dog fouling signs project
£	41.85	Euxton Parish Council	Refuse sacks

£	72.00	E.on	Electricity charge
£	30.14	United Utilities	Metered water charge
£	49.28	United Utilities	Surface water charge

#### 44.14 Annual Return for the Year Ended 31 March 2014

Councillors considered the Annual Return for the year ended 31 March 2014.

Resolved: the Statement of Accounts was approved and signed by the Chairman and Clerk.

Resolved: the Annual Governance Statement was approved and signed by the Chairman and Clerk.

Resolved: the Asset Register was approved and signed by the Chairman.

#### 45.14 Use of Recreation Ground and Car Park

A request, from Eccleston Young People's Centre, to use the Recreation Ground (weather permitting) or car park on 29th May 2014 for a promotional event was considered.

Resolved: permission was granted.

#### 46.14 Communications

Methods of communication with residents for items of a significant or urgent nature were discussed. Using Facebook or Twitter as a means to direct residents to the Council's website was suggested. It was also suggested Chorley Council should be asked to manage an account of behalf of the parish council.

Resolved: Chorley Council is to be contacted regarding management of a parish council Twitter account.

#### 47.14 Chorley Civic Society Bi-Annual Awards 2014

Councillors considered nominations for the Awards. The All Weather Ball Court was suggested as a project which brought together the Young People's Centre, Parish Council and local residents.

Resolved: the All Weather Ball Court project is to be nominated.

#### 48.14 Open Spaces Committee

A report from the latest meeting of the Committee was provided. Photographs for inclusion in the Walk map were selected. The Committee was concerned about the apparent lack of suitable sites for combined waste bins on Drapers Avenue and residents are to be consulted prior to any further action. A report from meetings with a local landowner regarding a potential allotment site was provided. A specification for the Recreation Ground path was agreed. The Ball Court contractor has attended to the snagging issues. Removal of some dead or failing fruit trees on the Millennium Green was approved. The Committee has suggested a review of the Ball Court project should take place, with a small Working Group to be formed to carry this out. Volunteers will be confirmed at the Council's Annual Meeting.

#### 49.14 Renewable and Low Carbon Energy Supplementary Planning Document Consultation

A response to a Chorley Council consultation was considered. Councillors are to contact the Clerk with any comments.

#### 50.14 Reports from Outside Bodies

PACT - There were 6 recorded crimes in the village, including 2 thefts of cycles.

The Three Tier Forum is to be integrated into a joint meeting of County, Borough and Parish Councils, which will also replace the Borough/Parish Council Liaison meeting. Each parish council will have one representative and meetings will be open to the public.

Neighbourhood Planning Workshop - further information was provided on Neighbourhood Plans and the Eccleston Inset of the Local Development Framework is to be forwarded to Councillors.

51.14 Date of Next Meeting

Thursday 8 May 2014.

There being no further business the Chairman declared the meeting closed.